

SPECIAL COUNCIL MEETING
OCTOBER 22, 2018 4:00 P.M.

The meeting was opened by announcing that this was an open meeting of the Common Council. Notice of this meeting was given to the public at least 24 hours in advance of the meeting by forwarding the complete agenda to the official City newspaper, the New Richmond News, and to all news media who have requested the same as well as posting. Copies of the complete agenda were available for inspection at the City Clerk's office. Anyone desiring information as to forthcoming meetings should contact the City Clerk's office.

Roll call was taken.

Members Present: Mayor Horne, Alderman Zajkowski, Ard, Kittel, Jackson, Montello and Volkert

The Pledge of Allegiance was recited.

Alderman Zajkowski moved to adopt the agenda as presented, seconded by Alderman Kittel and carried.

Applications for Operator's License

Alderman Zajkowski moved to approve applications for Operator's License from Stephanie D. Cody, New Richmond; Sean G. Heitzler, New Richmond; Molly C. Blackwell, New Richmond; Roger W. Lindloff, New Richmond; Mary C. Maske, New Richmond; Tiffany S. White, New Richmond; Denise I. Myren, New Richmond; Megan A. Lyons, Somerset; and Bonnie K. Hanson, New Richmond. Motion was seconded by Alderman Kittel and carried.

Family First Committee Overview

Sarah Reece explained the goal of the Family First Committee is to encourage employees and their families in finding that work/life balance. Weston Arndt stated that the group is looking at ways to retain employees, have a fun work environment and help shape the work life balance. Sarah has begun recognizing staff birthdays and work anniversaries. This group has also been working on policies for bereavement leave, maternity/paternity leave and flex time. Initial drafts will be sent to Council at a later date.

Sale of Surplus Airport Equipment

Mike Demulling explained the Airport Commission declared the 1979 snow blower as surplus equipment. Alderman Montello moved to declare the 1979 snow blower surplus equipment and allow the sale of this equipment waiving Section 2-245 to have a national auction at govdeals.com, seconded by Alderman Ard and carried.

Municipal Assessor RFP Update

Rae Ann Ailts stated that in July we received two proposals. A third proposal was received outside the timeframe posted. Both groups were interviewed. In talking with both of the assessors, they have varying opinions on how to approach a revalue, full or partial. Staff will take the next 60 days to evaluate how to move forward. Possibilities include a new RFP, reaching out to other firms to see why they didn't bid the project, and looking at bringing someone in house. At the November meeting, staff will ask to extend the contract with the current assessor for 2019 and look at a recommendation for assessing services into the future. Alderman Montello moved to table this issue, seconded by Alderman Kittel and carried.

Municipal Taxi Service Update

The current contract expires at the end of 2018. Bids came in last week and an internal review is complete. The hours of operation will be extended from 10:00 p.m. to 2:00 a.m. A recommendation will be presented to the Council on November 12, 2018.

Recycling RFP

The Public Works Committee recommended approving the contract with Advanced Disposal with the first two years fixed followed by an annual review of the transportation and processing fees. Discussion followed. Alderman Zajkowski moved to accept the Public Works Committee's recommendation, seconded by Alderman Montello and carried.

Development Agreement with GMTZ

Jeremiah explained that GMTZ would like to begin the next phase of development of 20 parcels. A development agreement is necessary since public improvements are involved. Alderman Montello moved to allow GMTZ to begin their next phase provided there is a development agreement, seconded by Alderman Kittel and carried.

Amendment to Fund Raising Policy

Alderman Ard proposed adding language to the fundraising policy requiring all monies the City has a financial interest in would be required to receive approval. Rae Ann will make a sample form. Alderman Montello moved to approve the additional wording for the fund raising policy, seconded by Alderman Ard and carried.

2019 Budget Review

Rae Ann Ailts handed out the second draft of the budget. One of the older squad cars has been having mechanical issues. Craig Yehlik asked to look at replacing this third squad. An update will be given to the Council as soon as possible. If the budget is adopted with the existing numbers, the millrate would be \$8.90 per \$1,000 of value compared to \$8.92 last year. The budget will be published and the Public Hearing will be on November 26, 2018. Alderman Montello moved to publish the budget, seconded by Alderman Kittel and carried.

Capital Improvement Plan 2018-2022

Staff would like to look at the 2019 capital improvements only. Discussion followed. It was the consensus to move forward with the 2019 Capital Improvements.

Communications & Miscellaneous

The trail on County Road A may have the first lift of asphalt on the North end by the end of the week. Electrical poles on 140th Street will be completed in the next few weeks. Our Police officers have been helping in Barron, WI, this week in the search for a missing girl.

Closed Session

Alderman Zajkowski moved to go into Closed Session per State Statute 19.85 (1)(e) – a) Potential Sale of City-Owned Property; b) Redevelopment of 243 Paperjack Drive and Potential Investment of Public Funds, seconded by Alderman Jackson and carried.

Open Session

Alderman Zajkowski moved to proceed as discussed in Closed Session with Item a, seconded by Alderman Ard and carried.

Alderman Kittel moved to adjourn the meeting, seconded by Alderman Jackson and carried.

Meeting Adjourned at 6:52 p.m.

Tanya Batchelor
City Clerk